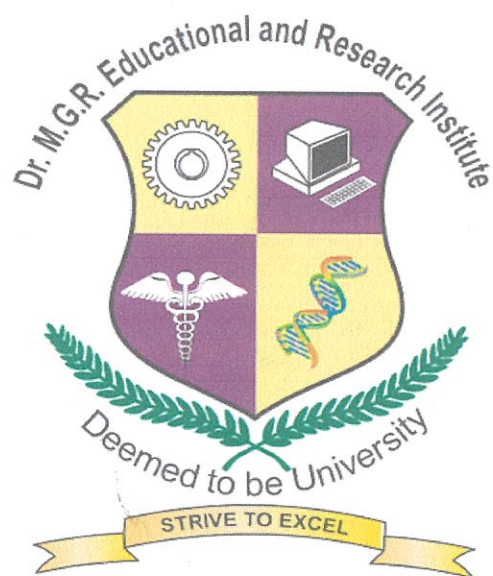


Dr. M.G.R. EDUCATIONAL AND RESEARCH INSTITUTE



Dr. M.G.R. Online Programs

Annual Report 2025-2026

Annual Report
OF
CENTRE FOR INTERNAL QUALITY ASSURANCE (CIQA)
PROGRAMMES UNDER ONLINE MODE
2025-2026


DIRECTOR-CIQA
CENTRE FOR ONLINE PROGRAMS
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Contents

Part-I: General Information	4
Part-II: Requirements as per Centre for Internal Quality Assurance (CIQA) Functioning.....	9
Part-III: Human Resources and Infrastructural Requirements	24
Part-IV: Examinations	38
Part-V: Programme Project Report (PPR) and e-Learning Material(e-LM)	45
Part-VI: Programme Delivery through Learning Platform.....	47
Part-VII: Self-Regulation through disclosures, declarations and reports.....	48
Part-VIII: Admission and Fees.....	51
Part-IX: Grievance Redressal Mechanism.....	55
Part-X: Innovative and Best Practices.....	57
DECLARATION	62

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Part-I: General Information**1.1 Date of notification of the Centre (attach a copy of the notification):**

06/05/2021

Upload PDF**1.2 Details of Director, CIQA**

- Name: Dr.P.Udhayakala
- Qualification: M.Sc., M.Phil., Ph.D., M.Sc.(VES),M.Sc.(Psy)
- Appointment Letter and Joining Report:19/07/2023

Upload (PDF)**1.3 Details of CIQA Committee:****a. Composition as per Regulations**

S.No	Designation	Nomination as	Name and Qualification	Specialization	Date of Nomination in CIQA Committee
a.	Vice Chancellor	Chair person	Dr.S.Geethalakshmi MBBS, MD, Ph.D.	Microbiology	16/07/2021
b.	Three Senior teachers of HEI	Member 1	Dr.S.Kasthuri,MBA,Ph.D	Finance & Marketing	16/07/2021
		Member 2	Dr.Nirmala Sugirtha Rajini , MCA,M.Phil,Ph.D	Computer Application	19/07/2023

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		Member 3	Dr.P.Sona, M.Sc., M.Phil.,Ph.D	Mathematics	31/12/2025
c.	Head of three Departments or school of studies from which programme is being offered in ODL and online mode	Member 4	Dr.G.Brindha,BPT.,MBA., Ph.D.,	HR & Marketing	16/07/2021
		Member 5	Dr.R.Padmapriya,M.Com., M.Phil.,B.Ed.,Ph.D.,	Commerce	28/10/2024
		Member 6	Dr.T.Johnson ,MSc,Ph.D	Fuzzy Set Theory	16/07/2021
d.	Two External of ODI and/or Online Education	Member 7	Dr.D.Sathiakumar, M.PEd,M.T.M, M.Phil., PhD	Director-School of Distance Education, Tamil Nadu Physical Education and sports University	31/12/2025
		Member 8	Dr.R.Meenambigai,B.E.,M BA,M.Tech.,Ph.D.,PGDDE	Deputy Director, CIQA, TNOU	31/12/2025
e.	Officials from departments of HEI	Member 9			
	Administration	Administration	Dr.MaliniPande,MA,Ph.D.	Economics	19/07/2023
	Finance	Member 10	Dr.E.T.Merlin Sathyaraj M.Tech.Ph.D.	Electronics	16/07/2023
f.	Director , CIQA	Member Secretary	Dr.P.Udhayakala M.Sc.,M.Phil.,Ph.D.,M.Sc. (VES).,M.Sc.(Psy)	Computational chemistry	19/07/2023

b. Whether members mentioned at 'b' to 'e' changed every 2 years? (Y/N) YES

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1.4 Number of meetings held and its approval:

a. No. of meetings held every year: 02

b. Meeting details:

Meetings	Date-Month-Year	No .of External Expert Present	Minutes	Approval of Minutes
Meeting1	21/01/2026	2	upload	upload
Meeting2	19/06/2026	2	upload	upload

1.5 Number of Programmes started at Certificate level as per Regulation 24 of UGC (ODL Programmes and Online Programmes) Regulations, 2020

NIL

1.6 Number of Programmes started at Diploma level as per Regulation 24 of UGC (ODL Programmes and Online Programmes) Regulations, 2020:

NIL

1.7 Number of Programmes started at Post Graduate Diploma level as per

Commission Order:

NIL

1.8 Number of programmes started at Undergraduate Degree Programmes as per Commission Order:

From JULY 2025 Academic Session: TO BE EXTRACTED FROM WEBPORTAL

Sr. No.	Under-Graduate Degree Title	Duration (years)	No.of Credits	Admission Eligibility	Fee(Rs)	UGC Recognition Letter No and date	Number of students admitted (Male/Female/Trans-gender)			
							M	F	TG	Total
1.	B.COM (GENERAL)	3 YEARS	130	PASS IN HSC	1,80,000	F.No 1-10/2025 (DEB-SR) 03 OCT 2025	-	-	-	-

Note: Mention details separately for <Month, Year>academic session, as applicable, as above.

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From JANUARY 2026 Academic Session: TO BE EXTRACTED FROM WEBPORTAL

Sr. No.	Under-Graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	Number of students admitted (Male/Female/Trans-gender)			
							M	F	TG	Total
1.	B.COM (GENERAL)	3 YEARS	130	PASS IN HSC	1,90,000	F.No.1-10/2025(DEB-SR) 10 April 2026	-	-	-	-

Note: Mention details separately for <Month, Year> academic session, as applicable, as above.

1.9 Number of programmes started at Post-graduate Degree Programmes as per Commission Order:

From JULY 2025 batch Academic session: TO BE EXTRACTED FROM WEBPORTAL

Sr. No.	Post-graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	Number of students admitted (Male/Female/Trans-gender)			
							M	F	TG	Total
1.	MBA	2 Years	102	ANY DEGREE	1,75,000	F.No 1-10/2025 (DEB-SR) 03 OCT 2025	251	289	1	541
2.	M.Sc-Statistics	2 Years	75	B.Sc-Maths,B.Sc(statistics)	1,35,000	F.No 1-10/2025 (DEB-SR) 03 OCT 2025	13	14	0	27
3.	M.Sc-Data Science & AI	2 Years	75	3 or 4 year bachelor's degree in maths, BTech	1,59,000	F.No 1-10/2025 (DEB-SR) 03 OCT 2025	18	11	0	29
4.	M.Com	2 Years	102	B.Com DEGREE	1,15,000	F.No 1-10/2025 (DEB-SR) 03 OCT 2025	-	-	-	-
5.	M.A-Journalism and Mass Communication	2 Years	75	ANY DEGREE	1,15,000	F.No 1-10/2025 (DEB-SR) 03 OCT 2025	-	-	-	-
6.	MCA	2 Years	75	BCA	1,65,000	F.No 1-10/2025 (DEB-SR) 03 OCT 2025	12	4	0	16

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Note: Mention details separately for <Month, Year>academic session, as applicable, as above.

From **JANUARY 2026 Academic session**: TO BE EXTRACTED FROM WEBPORTAL

Sr. No.	Post-graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	Number of students admitted (Male/Female/Trans-gender)			
							M	F	TG	Total
1.	MBA	2 Years	102	ANY DEGREE	1,75,000	F.No.1-10/2025(DEB-SR) 10 April 2026	245	332	0	577
2.	M.Sc-Statistics	2 Years	75	B.Sc-Maths, B.Sc (statistics)	1,35,000	F.No.1-10/2025(DEB-SR) 10 April 2026	-	-	-	-
3.	M.Sc-Data Science & AI	2 Years	75	3 or 4 year bachelor's degree in maths, BTech	1,59,000	F.No.1-10/2025(DEB-SR) 10 April 2026	-	-	-	-
4.	M.Com	2 Years	102	B.Com degree	1,15,000	F.No.1-10/2025(DEB-SR) 10 April 2026	-	-	-	-
5.	M.A-Journalism and Mass Communication	2 Years	75	Any Degree	1,15,000	F.No.1-10/2025(DEB-SR) 10 April 2026	-	-	-	-
6.	MCA	2 Years	75	BCA	1,65,000	F.No.1-10/2025(DEB-SR) 10 April 2026	-	-	-	-

Note: Mention details separately for JANUARY 2025 academic session, as applicable, as above.

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Part — II: Requirements as per Centre for Internal Quality Assurance (CIQA) Functioning

2.1 Action taken on the functions of CIQA:

S. No	Provisions in Regulations	Details of Action taken by CIQA and outcome thereof (Not more than 500 Words)	Upload Relevant Document
1.	Quality maintained in the services provided to the learners	The Learning Management system is frequently updated based on the learners, course coordinator and program coordinators requirements. The Event Management module with the event participation data enhance learner participation in co-curricular activities .The live classes attendance is captured by the LMS even if the learners use iPad for attending the classes. The buffering of live class due to poor network is intimated to learners while attending classes through LMS .Mentors reassignment is also handled effectively in the LMS. To be emotionally intelligent while handling online classes a FDP is organized on emotional intelligence. An international conference is organized to provide the online learners the practical application of online learning to develop their professional growth. The learners' feedback refined the teacher quality.	1. LMS-a few screenshots 2.Conference Report 3.FDP Report
2	Self-evaluative and reflective exercises undertaken for continual quality improvement in all the systems and processes of the Higher Educational Institution	The Mentor-mentee meetings provide valuable insight for continuous quality improvement. The interactive live sessions were monitored and reports collected were utilized for further teaching enhancement .The CIQA meetings & yearly auditing provide actionable insights to the quality development	1. Live Session monitoring report(Sample) 2. Mentor-Mentee Meeting 3. AuditReport

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3	Contribution in the identification of the key areas in which Higher Educational Institution should maintain quality	The Key area identified is to offer flexible learning opportunity enabling women, care givers and learners with family and professional responsibilities, this SDG4 and SDG 9 is taken care by the HEI extending the LMS platform through a mobile app.	1. Mobile app data
4	Mechanism devised to ensure that the quality of Online Programmes matches with the Quality of relevant Programmes in Conventional mode (For Dual Mode HEIs)	The students in conventional mode up skill themselves with various guest lectures & workshop. In the same way the online learners were also bestowed with various curricular and co-curricular events to upgrade them in any profession. Furthermore the same curriculum and syllabus followed by conventional mode is adopted for the online programs.	Event Report
5	Mechanism devised for interaction with and obtaining feedback from all stakeholders learners, teachers, staff, parents, society, employers and Government For Quality improvement.	Feedback related to curriculum of syllabus, content delivery and syllabus covered by faculty members, quality of LMS related to all four quadrants and opportunities provided were collected from the learners by circulating a google form. An alumni feedback related to the curriculum, LMS, their upskilling is also collected for understanding the quality learning provided. A teacher feedback related to curricular, MS support for students engagement, course delivery and assessment render valuable insight to update the LMS platform.	1. Feedback
6	Measures suggested to the authorities of Higher Educational Institution for qualitative improvement	To enhance the quality of the service provided to the learners industry collaborated live projects initiation is suggested to the authorities of the HEI. The action planned to enhance the student participation and monitor the assessment by updating the LMS platform were also suggested to the authorities of HEI	1. LMS Screen shoot on live project SRU students participation

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7	Implementation of its recommendations through periodic reviews	The CIQA Session I meeting on Jan 01,2026 and session II meeting on June 19,2026 with agendas on LMS Updation and quality service, recommended its implementation.	CIQA Meetings
8	Workshops/seminars/symposium organized on quality related themes, ensure participation of all stakeholders, and disseminate the reports of such activities among all the stakeholders in Higher Educational Institution.	The following workshop/seminar/guest lectures were organized .A workshop on entrepreneurship development for starters by Dr.J.ArunKumar ,Dean Innovation of entrepreneurship from 11.10.2025 to 18.10.2025.An International conference on Reimagining education- The future is online was organized from 07.01.2026 and 11.01.2026. Mr S.Hari, Angel Investor USA,Dr.Srimathy kesam Founder Space kidz, the keynote speakers reinforced the concepts of online education.The guest lecture on "Professional Etiquettes for Global Careers" by Mr. Vijay Lenin Life Coach, Founder, I Rockirise on 26.07.2025. The Seminar on Digital Pedagogy and the Role of MBA graduates in edtech leadership by Dr. Ganesh, Senior Asso Prof, VIT, Chennai on 02.08.2025.Inter Disciplinary Lecture on Marketing Analytics by RamaKrishna Prasad Parasaram, IT Consultant & Advisor, Lean CX, Australia on 21.09.2025. Deeksharambh - Student development programme by Team Online Programs – Director, Dean, HODs of respective department on 25.10.2025.	1.Event Report

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	FDP on Emotional Intelligence by Dr. Ganesh, Dean-VIT, Dr. Visalam – HOD, The Madras Sanskrit College U. Vijayabanu, HOD, VIT on 15.11.2025. Expert Talk on HR in the age of AI & Automation by Dr. Praveen, Dean – SRMIST on 29.11.2025. The Alumni Talk on Public Health Policy by Dr. Sheeja Rajan, Alumni, Jan 2022 Batch on 06.12.2025. Technology Talk on crash course on Data Science for non techies by Ms. Radha, Asst. Prof, Anna Adarsh College for Women on 06.12.2025. Seminar on “From Gut feeling to Algorithms - The new Age of Management by Mrudula Oruganti, Senior partner aliance engineer, Gigamone, Chennai on 07.02.2026. 14.06.2026. Meet Your Batch Mates 4.0 by Mr. Erode Magesh (Vijay TV Fame) Mr. Jothiraj, Technocrat, Entrepreneur on 20.06.2026. Alumni Interaction Series on Rise of Robotics in Plastic Surgery by Dr. Bhavna Gupta, AIIMS, (Alumnus – Dr. M.G.R Online, MBA (HHM), July 2021 batch on 21.06.2026. Faculty Development Programme on "Leadership Without Limits: Diversity, Equity and Impact" by Mrs. Jothi, Counseling Psychologist on 14.03.2026. The Guest Lecture on Behavioural Finance - The psychology of Investment by Dr. B. R. Balajee – Founder, Bottom Line Solutions and Services on 27.06.2026. A Workshop on Master your emotions. Master your Impact by Mr. Shyam Sundar, Global Facilitator, Learning and Development Speacialist on 27.06.2026. Subject Lecture on Operational Excellence through Lean Six Sigma by Mr. Chander, Dept of Mechanical Engineering, Dr.MGRERI on 28.06.2026.	
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9	Developed and collated best practices in all areas leading to quality enhancement in services to the learners and disseminate the same all concerned in Higher Educational Institution	Secured fee payment can be done through LMS with transparency and admin automation The Online batch mates meet offline every year through on event "Meet Your batchmates" where they spend quality time with curricular and co-curricular activities.	1.Meet your batch mates Report 2.LMS Screen shot for Finance
10	Collected, collated and disseminated accurate, complete and reliable statistics about the quality of the programme (s)	The Learners enrolled were collected and the accurate, complete data were disseminated to the course coordinators and mentors for further academic purposes. The Dean online programme disseminates the Academic schedule and academic calendar to all the stakeholders. The PPR of the approved programs were disseminated to the faculty members for course delivery.	1.Learner enrolment details
11	Measures taken to ensure that Programme Project Report for each programme is according to the norms and guidelines prescribed by the Commission and wherever necessary by the appropriate regulatory authority having control over the programme	The Innovative and career oriented programs were selected by the department heads and discussed with the Director online program. The Director online program initiate it through the Director CIQA, who verifies the PPR with UGC guidelines 2020 and submit it for Academic council approval.	1.PPR
12	Mechanism to ensure the proper implementation of Programme Project Reports	The Dean of the Online Program reviews the UGC-prescribed programmes received from the Director of Online Programs and circulates them among the programme coordinators. The programme coordinators subsequently share them with the course coordinators, who, in collaboration with the mentors, ensure the implementation of the PPR.	1.PPR implementation Flow chart
13	Maintenance of record of Annual Plans and Annual Reports of Higher Educational Institution, review them periodically and generate actionable reports.	The Centre for Online Programs maintains a systematic filing system for its annual plans and reports. These records are audited regularly to generate actionable insights and reports.	Action taken report

14	Inputs provided to the Higher Educational Institution for restructuring of programmes in order to make them relevant to the job market.	The feedback received from learners, teachers, and alumni is shared with the respective departments to support syllabus enhancement and programme redesign.	Feed Back
15	Facilitated — system based research on ways of creating learner centric environment and to bring about qualitative Change in the entire system.	Mentor-mentee meetings provide valuable insights into learners' engagement with the learning process and help facilitate the design of diverse learning pathways. The LMS is updated regularly to analyse learner-utilisation data, thereby bringing about qualitative improvements in the overall learning environment.	Mentor-Mentee meeting
16	Steps taken as a nodal coordinating unit for seeking assessment and accreditation from a designated body for accreditation such as NAAC etc.	CIQA collaborates with the departments offering programmes through the Centre for Online Programs and ensures they receive appropriate support to meet the requirements of accreditation bodies.	
17	Measures adopted to ensure internalization and Institutionalization of quality Enhancement practices through periodic accreditation and audit	CIQA constitutes an expert team to conduct an annual audit covering various aspects, including content delivery, teaching and learning, technological interfaces, student support, events, and curriculum implementation, thereby ensuring effective institutional integration. A SWOT analysis is also conducted under the guidance of the Director of Online Programs to support the institutionalization of these processes.	Audit report
18	Steps taken to coordinate between Higher Educational Institution and the Commission for various quality related initiatives or guidelines	Skill-based programmes are developed and submitted to the HEI for obtaining approval from the Commission. The annual report and minutes of CIQA meetings are forwarded to the HEI's higher authorities for approval, and the approved information is communicated to the Commission annually through the annual report.	Academic council Approval
19	Information obtained from other Higher Educational Institutions on various quality benchmarks or parameters and best practices.	External members from other HEIs who participate in CIQA Session I and Session II meetings offer valuable ideas and suggestions to enhance the quality of online program	Appointment of external members in CIQA

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20	Recorded activities undertaken on quality assurance in the form annual report of Centre for Internal Quality Assurance.	Based on a predetermined agenda, the Centre for Internal Quality Assurance (CIQA) documents its quality-related activities through CIQA Committee meetings conducted every six months. The planned actions and action-taken reports are duly recorded. The Annual Report, providing a comprehensive account of the Online Program's activities, is prepared, approved by the Academic Council, and uploaded to the Distance Education Bureau (DEB).	1.Action taken report 2.Approval of Annual Report
21	a. Submitted Annual Reports to the Statutory Authorities or Bodies of the Higher Educational Institution about its activities at the end of each academic session. b) Submitted a copy of report in the format as specified by the Commission, duly approved by the statutory authorities of the Higher Educational Institution annually to the Commission.	Yes. The Annual Report is meticulously prepared by the Centre for Internal Quality Assurance (CIQA) and submitted to the Academic Council of the Higher Education Institution (HEI) for approval. Upon receiving due approval from the Academic Council, the report is uploaded to the UGC-DEB portal and published on the HEI's official website.	Approval of Annual Report
22	Oversee the functioning of Centre for Internal Quality Assurance and approve the reports generated by Centre for Internal Quality Assurance on the effectiveness of quality assurance systems and process	The HEI's Academic Council oversees the reports generated by the CIQA	

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23	Facilitated adoption of instructional design of instructional design requirements as per the philosophy of the online learning decided by the statutory bodies of the HEI for its different academic programmes	The instructional design follows a structured curriculum aligned with that of the conventional degree programme. The teaching-learning process is designed in accordance with the guidelines for online learning and incorporates all four quadrants of the learning framework. The assessment process is conducted through technology-enabled proctored examinations to ensure the integrity and credibility of evaluations.	1.Course delivery Plan
24	Promoted automation of learner support services of the Higher Educational Institution	The Participation of the learners for a live class even through iPad is automatically registered as present, even though a laptop or desktop is mandated .In the fee payment a wallet system automates the refund payment and handles the balance fee operations.	
25	Coordinated with external subject experts or agencies or organizations, the activities pertaining to validation and annual review of its in-house processes	Internal and external ISO audits are conducted to assess the effectiveness of the quality management system. Any minor non-conformities identified during these audits are addressed through appropriate corrective actions.	ISO non-compliance& corrective action report.
26	Coordinated with third party auditing bodies for quality audit of programme (s)	Yes	Third Party Audit Report
27	Overseen the preparation of self-Appraisal Report to be submitted to the Assessment and Accreditation agencies on behalf of higher Educational Institution	The Centre for Online Programs maintains all necessary records and documents related to the delivery and quality assurance of online programmes. The Centre for Internal Quality Assurance (CIQA) periodically reviews and oversees these records to ensure compliance with applicable regulations and quality standards. In addition, during the preparation and submission of the Self-Appraisal Report (SAR), the CIQA oversees and coordinates the process on behalf of the Higher Education Institution (HEI).	

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28	Promoted collaboration and association for quality enhancement of Online mode of education and research there in	A workshop on entrepreneurship development for starters is conducted by Dr.J.ArunKumar ,Dean Innovation of entrepreneursh from 11.10.2025 to 18.10.2025 by collaborating with Dr.A.P.J. Abul Kalam ,Centre of Excellence in Innovation and Entrepreneurship	Collaboration event Invitation and Report
29	Facilitated industry-institution linkage for providing exposure to the learners and enhancing their employability.	The online learners are exposed to the knowledge sharing by the industry experts through various workshops and webinars. Few Industry experts are mentioned below: Mrudula Oruganti, Senior partner aliance engineer, Gigamone, Chennai. Dr. B. R. Balajee – Founder, Bottom Line Solutions and Services Mr. Jothiraj , Technocrat, Entrepreneur RamaKrishna Prasad Parasaram, IT Consultant & Advisor, Lean CX, Australia	Event report

2.2 Compliance of Quality Monitoring Mechanism – As per Annexure–I (Part V (2)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020:

S.NO	Provisions in Regulations	Action taken in respect of online programmes	Upload Relevant document
1.	Governance, Leadership and Management: a. Organisation Structure and Governance b. Management c. Strategic Planning d. Operational Plan, Goals and Policies	The Higher Education Institution (HEI) has formulated key policies covering strategic planning, organizational governance, infrastructure development, human resource recruitment, capacity building, and financial management to ensure the effective delivery and quality assurance of its online programmes. a. Organizational Structure and Governance The HEI has established an organizational structure with defined roles and responsibilities to ensure effective governance, accountability, and the smooth administration of the online programmes.	1. Organization structure 2. Strategic planning

		b. Management The governance framework of the HEI, including its rules, policies, and operational procedures, is documented in the Memorandum of Association (MoA) and other institutional regulations, providing a structured framework for institutional management. c. Strategic Planning The HEI has developed a comprehensive strategic plan aligned with its vision and mission. The vision and mission of the online programmes are integrated into this strategic framework to support continuous quality enhancement and sustainable institutional growth. d. Operational Plans, Goals, and Policies The operational plans are derived from the strategic plan and are implemented through decisions taken during Centre for Internal Quality Assurance (CIQA) meetings. Specific goals, action plans, and institutional policies are established to facilitate effective implementation, monitoring, and continuous improvement of the online programmes.	
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Adhaya
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2.	Articulation of Higher Educational Institution Objectives	The objectives of the Higher Education Institution (HEI) are clearly defined and communicated through the vision, mission, and quality policy of the online programmes, providing a strategic framework for academic excellence, quality assurance, and continuous improvement	Vision, Mission Objective- Institutional and Online Program
3.	Programme Development and Approval Processes a. Curriculum Planning, Design and Development b. Curriculum Implementation c. Academic Flexibility d. Learning Resource e. Feedback System	a. Curriculum Planning, Design, and Development The Curriculum Development Cell (CDC) plans and develops the curriculum in accordance with UGC regulations, statutory requirements, and stakeholder feedback. The CDC formulates the general curriculum, including common and skill development courses. Based on these guidelines, the respective departments develop need-based curricula and course syllabi aligned with the programme outcomes and industry requirements. The proposed curriculum is reviewed and approved by the Board of Studies (BoS) and subsequently placed before the Academic Council of the Higher Education Institution (HEI) for final approval before implementation. b. Curriculum Implementation Following the notification of UGC-entitled online programmes, the Registrar communicates the approved programmes to the Director of Online Programs. We then share the information with the Dean, Programme Coordinators, and Course Coordinators to implement it through a well-structured course delivery plan, ensuring effective curriculum execution and monitoring. c. Academic Flexibility The online programmes provide academic flexibility by making	PPR implementation chart LMS-Screenshot

		recordings of interactive live sessions available through the Learning Management System (LMS), enabling learners to access and review the content at their convenience. In addition, learners are offered the flexibility to choose elective courses in accordance with the curriculum and programme regulations. d. Learning Resources Interactive live sessions, discussion forums, e-content, e-tutorials, and online assessments are effectively delivered, managed, and monitored through the Learning Management System (LMS). The LMS also tracks learners' participation and engagement across all four quadrants of the online learning framework, facilitating continuous monitoring of their academic progress. e. Feedback System Learners' academic progress and overall learning experience are regularly reviewed through mentor-mentee meetings. In addition, structured feedback is collected from learners and other stakeholders and is systematically analyzed to enhance curriculum delivery, teaching-learning processes, and overall academic quality.	Feedback Mechanism
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4.	Programme Monitoring and Review	Interactive live sessions are continuously monitored to ensure effective course delivery. Learner feedback about technical support, faculty performance, and the quality of teaching is systematically reviewed. The Dean and the Director of Online Programs oversee content delivery and monitor the overall effectiveness of the teaching-learning process.	Live Class monitoring
5.	Infrastructure Resources	The HEI ensures the optimal utilization of human resources .We deploy qualified personnel in key roles, including Director, Heads of Departments, Programme Coordinators, Course Coordinators, Mentors, and Technical Managers, to support the effective administration and delivery of online programmes.The HEI provides adequate physical infrastructure and administrative facilities to support academic and operational activities, ensuring the efficient management of online programmes.	Supporting staff data
6.	Learning Environment and Learner Support	An engaging and learner-centric environment is fostered through active participation in all four quadrants of the online learning framework. To promote self-paced learning, the HEI provides a mobile application integrated with the Learning Management System (LMS), enabling learners to access course materials anytime and anywhere. Additionally, webinars, expert lectures, and interactions with industry professionals and academicians from other institutions are regularly organized to enrich learners' knowledge, enhance practical exposure, and broaden their academic and professional perspectives.	LMS updation history

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7.	Assessment and Evaluation	A variety of assessment methods, including multiple-choice questions, case studies, SWOT analysis, and descriptive questions, are employed to evaluate learners' knowledge, analytical ability, and problem-solving skills. Summative assessments are conducted through technology-enabled proctored examinations to ensure the integrity, fairness, and credibility of the evaluation process. The answer scripts are evaluated impartially by experienced and qualified faculty members in accordance with the institutional assessment policy.	
8.	Teaching Quality and Staff Development	Faculty Development Programmes (FDPs) and staff development initiatives are regularly organized by the respective departments and the Academic Staff College of the Higher Education Institution (HEI). These programmes are designed to enhance the pedagogical, technical, and professional competencies of faculty members, thereby strengthening the quality of teaching and learning in the online programme	

2.3 Compliance of Process of Internal Quality Audit– As per Annexure–I (Part V

(3)) of UGC (ODL Programmes and Online Programmes) Regulations,2020:

NO	Provisions in Regulations	Action taken in respect of online programmes	Upload Relevant document
1.	Academic Planning	The academic planning for the online programmes is carried out by the Dean of Online Programs and approved by the Director of Online Programs. The academic schedule outlines the timelines for key academic activities, including admissions, content development, assignment submission, assignment evaluation, examinations, and result declaration. In addition, the Academic Calendar provides a comprehensive schedule of curricular and co-curricular activities, facilitating the systematic planning, implementation, and monitoring of the academic programmes.	Academic Calendar Academic Schedule

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2.	Validation	The Annual Audit Report, validated by subject experts, evaluates the academic standards and quality of the programmes offered by the Centre for Online Programs. The report serves as a mechanism for ensuring compliance with quality benchmarks and promoting continuous academic improvement.	Audit Report
3.	Monitoring, Evaluation and Enhancement Plans a. Reports from Examination Centres b. External Auditor or other External Agencies report c. Systematic Consideration of Performance Data at Programme, Faculty and Higher Educational Institution levels d. Reporting and Analytics by the Higher Educational Institution e. Periodic Review	a) Not Applicable b) External Auditing is done. c. Internal and external ISO audits are conducted periodically to evaluate the effectiveness of the quality management system. Any minor non-conformities identified during these audits are addressed through appropriate corrective and preventive actions to ensure continual quality improvement. d. Performance data are collected through learner feedback and other quality indicators. The data are systematically analyzed to identify strengths and areas for improvement.. The findings are used to support evidence-based decision-making and the implementation of appropriate corrective and improvement measures. e) The performance of the center for online programs is analysed through CIQA meeting minutes and Audit reports by the HEI when it is submitted for the approval of Academic council and reports the Director online program for any necessary corrections. f. All records and documents maintained by the Centre for Online Programs are periodically reviewed by the Centre for Internal Quality Assurance (CIQA) to ensure accuracy, regulatory compliance, and adherence to institutional quality standards.	ISO corrective action report.

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3.1 Name and details of Director of Centre for Distance and Online Education

(Dual Mode University)-Regular, fulltime, at least Associate Professor

Or

Name and details of Head for each school (for Open University)-Full time dedicated, not below the rank of an Associate Professor

Name: Dr.Malini Pande, MA (Economics), Ph.D.

Designation: "DIRECTOR – Centre for Online Education"

Salary Scale: Rs.37400-10000-67000

Regular Employee

Mention details such as Regular Employee, Designation, Qualification, Salary
(Attach appointment letters and joining report)

3.2 Name and details of Deputy Director of Centre for Distance and Online Education (Dual Mode University)-Full time or contractual basis, at least Associate Professor

Or

Name and details of Deputy Director of Centre of Online Education- Full time or contractual basis, not below the rank of an Associate Professor

Name: Dr.Nirmala Sugirtha Rajini , MCA, M.Phil, Ph.D.

Designation : "DEPUTY DIRECTOR – Centre for Online Education".

Salary Scale: Rs. 37400-67000

Regular Employee

Mention details such as Regular Employee, Designation, Qualification,
Salary (Attach appointment letter and joining report)


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3.3 Name and details of Assistant Director of Centre for Distance and Online Education (Dual Mode University) - Full time or contractual basis, not below the rank of an Assistant Professor

Or

Name and details of Assistant Director of Centre of Online Education-
Full time or contractual basis, not below the rank of an Assistant Professor

Name: Dr.P.Udhayakala, M.Sc.,M.Phil.,Ph.D.,M.Sc.(VES),M.Sc.(Psy)

Designation: "ASSISTANT DIRECTOR – Centre for Online Education"

Salary Scale: Rs.37400-67000

Regular Employee

*Mention details such as Regular Employee, Designation, Qualification, Salary
(Attach appointment letter and joining report)*

3.4 Compliance status in respect of Human Resource–As per Annexure–IV of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention compliance details against the requirements in terms of Staffing norms, as mentioned in the Annexure-IV of the Regulations. In addition, the faculty details shall be provided in the following format:

i. Programme Name: MCA/MBA/M.Sc Stat/Msc.(Ds&AI)

a. Programme Coordinator

S. No.	Names with Designation	Qualification	Experiences	Type (Regular/Contract) with gross salary/ month	Date of joining program me
1	Dr.S. Kasthuri	MBA, M.Sc, M.Phil, Ph.D (management)	22 Years	Regular	01-03-2022
2	Dr.M. Bhuvaneshwari	ME.,Ph.D	10 Years	Regular	03-03-2022
3	Dr.Sindhuja	MBA, Ph.D	7 years	Regular	01-03-2022
4	Dr. Nirmala Sugirtha Rajini	MCA., Ph.D	18 Years	Regular	01-03-2022
5	Dr.N. Keerthana	MCA., Ph.D	10 years	Regular	05-06-2022
6	Ms. A. V. Meenakumari	M.Sc, M. Ed, BSM	51 YEARS	Regular	21-11-2022

b.Course Coordinator

S.N O	SUB NAME	STAFF NAME	QUALIFIC ATION	YEARS OF EXPERIEN CE	Type (regular /contrac t) with gross salary / Month	DATE OF JOINING
1	Principles of Management and Behavioral	Dr.J.Sridevi	MBA, UGC-NET, Ph.D	6 YEARS	Regular	02-03-2022
2	Managerial Economics	Dr.S.Asrafi	BE,MBA,M. Phil,Ph.D	9 YEARS	Regular	14-06-2022
3	Basic Accounting for Managers	Dr.S.Kasthuri	MBA, MSC, Ph.D(MANAGEMENT)	22 YEARS	Regular	01-03-2021
4	Business Legislations	Dr.Balakrishnan	MBA, Ph.D	21 YEARS	Regular	01-03-2021
5	Business Statistics for Managers	Dr.P.Abirami	MSc,B.Ed,M. Phil,Ph.D	3 YEARS	Regular	10-07-2024
6	E- Commerce	Dr.M.Bhuvaneshwari	ME, Ph.D	10 YEARS	Regular	01-03-2021
7	Computer Application for Business	Dr.T.Prabhu	MCA, MPhil, ME, PhD	27 YEARS	Regular	27.10.1999
8	Business Communication	Ms.PonKavitha Mani	MA,M.Phil	4 YEARS	Regular	06.07.2022
9	MARKETING MANAGEMENT	S.Padmavathy	MBA	10 YEARS	Regular	05-06-2022
10	HUMAN RESOURCES MANAGEMENT	Dr.M.Radhikaashree	MBA, Ph.D	19 YEARS	Regular	01-03-2021
11	RESEARCH METHODOLOGY	Dr.Madhavi	MBA, Ph.D, BLL	13 YEARS	Regular	21-07-2022
12	Brand Management	Dr.YaaminiPriya	MBA, M.Phil, P.hd	5 YEARS	Regular	08-12-2021
13	Customer Relationship Management	Ms.Shakeena Thameema	B.Com, MBA (FINANCE)	1 YEAR	Regular	22-01-2025
14	Retail Management	Ms.Rajasri..P	MBA	4 YEARS	Regular	01-07-2022
15	International Financial Management	Ms.P.Sowmiya	MBA	5 YEARS	Regular	19-06-2021
16	Working Capital Management	Ms.S.Pavithra	MBA	4 YEARS	Regular	07-09-2022
17	Taxation Management	Ms.S.M.Suganya	M.Com, MBA	12 YEARS	Regular	18-08-2022
18	Talent Management	Ms.Aarthi	MCA, (Ph.d)	4 YEARS	Regular	01-07-2024
19	Strategic Human Resource Management	Ms.Varalakshmi	M.COM, M.Phil, Ph.D	1 YEAR	Regular	24-05-2025

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20	Industrial Relations and Labour Welfare	Ms.Ramya	MBA	3 YEARS	Regular	07-09-2022
21	Big Data Technology	Mr.Hariharan	MBA- BUSINESS ANALYTICS	1 YEAR	Regular	23-07-2025
22	Database Management System	Dr.J.Ilamchezian	MCA,P/hd	7 YEARS	Regular	07-09-2022
23	Enterprise Resource Planning	Dr.N.Keerthana	MCA, Ph.d	10 YEARS	Regular	05-06-2022
24	Hospital Operations Management	Dr.Shravan Kumar	MBBS, MD, COMMUNITY MEDICINE	1 YEAR	Regular	28.03.2025
25	Hospital Facilities Management	Mr.Sivahari Velan	MBBS,MD	2 YEARS	Regular	31-01-2024
26	Patient Care Management	Mr.BalaKumar	MBBS,M MD	2 YEARS	Regular	03-05-2024
27	Advanced Materials Management	Mr.D.A.Vinoth	ME	3 YEARS	Regular	07-09-2022
28	Maintenance Management	Mr.R.T.Chandar	MS (Quality inManageme nt)	10 YEARS	Regular	16-10-2026
29	Production Planning and Control	Mr.V.Vijay Ragunathan	M.Tech	17 YEARS	Regular	22-07-2009
30	TALLY LAB	Ms.M.Devi Bharathi	MBA	8 YEARS	Regular	24-09-2022
31	BUSINESS ETIQUETTE	Dr.Anitha	MA,M.Phil,P h.D	4 YEARS	Regular	01-04-2022
32	Human Behaviour and Organisation	Ms.Thanushree	M.Com,MB A	7 YEARS	Regular	16-07-2019
33	Marketing Management	Ms.D.Gayathri	B.COM,MB A	8 YEARS	Regular	05-09-2022
34	Business Statistics and Logic	Dr.V.Srinivasan	Ph.d	4 YEARS	Regular	01-04-2022
35	Emerging Technologies and Application	Mr.Prasanna	MCA	4 YEARS	Regular	07-06-2023
36	Media Literacy and Critical Thinking	Dr.Aruna	MSC,Ph.D	5 YEARS	Regular	31-07-2021
37	Business communication – II	Ms.Meenakumari	M.Sc,M.Ed, BSM	51 YEARS	Regular	21-11-2022
38	Tamil - II	Dr.Arul Jothi	MA,Mphil,B .Ed,Ph.D	8 YEARS	Regular	05-09-2022
39	Cost and Management Accounting	Ms.Rubee shanthamary	M.Com, M.Ed	3 YEARS	Regular	01-03-2023
40	Legal and Ethical Issues in Business	Ms.Malini	M.Com	10 YEARS	Regular	16-10-2026
41	Human Resource Management	DR.S.MEENA	MBA, Ph.D	6 YEARS	Regular	27-11-2020
42	Indian Systems of Health and Wellness-IE	Ms.Uma Maheswari	MCA	Y EARS	Regular	07-09-2022

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43	Management Information System	Mr.P.Sharan	MBA	2 YEARS	Regular	06-02-2024
44	STRATEGIC MANAGEMENT	Ms. D.Ramya	MBA		Regular	
45	RESEARCH METHODOLOGY	Ms. V.P. Anurekha	MBA	6 YEARS	Regular	12-06-2024
46	BUSINESS ENVIRONMENT	Ms. Fathima Barvin	MBA	3 YEARS	Regular	07-09-2022
47	ENTREPRENURSHIP DEVELOPMENT	Dr Geetha P	MBA,Ph.D	4 YEARS	Regular	04-07-2022
48	CUSTOMER RELATIONSHIP MANAGEMENT	Ms.N.Nevetha	MBA	1 YEAR	Regular	05-03-2024
49	Allied - III :Financial Accounting	Dr.S.Sinduja	MBA,P.hd	7 YEARS	Regular	01-03-2022
50	Programming in Java	Dr.V. Sarala Devi	MCA,P.hd	7 YEARS	Regular	07-07-2024
51	Computer Networks	Dr. Kevin Andrews. S	MCA, Ph.d	6 YEARS	Regular	12-06-2024
52	Data Structures	Ms.R.Vinitha	MCA,(Ph.D)	14 YEARS	Regular	02.07.2022
53	Software Engineering	Dr.Viji Vinod	MCA,Ph.D	6 YEARS	Regular	08-06-2022
54	Programming In Java Laboratory	Dr.C.Priya	MCA,M.Phil ,MBA,Ph.D	8 YEARS	Regular	04-05-2022
55	Data Structures and Algorithm Laboratory	Dr.S.Subatra Devi	Ph.d	14 YEARS	Regular	02.07.2022
56	Cyber Security	Ms. S.CHITRA NAYAGAM	MCA, M.Phil	3 YEARS	Regular	02-03-2024
57	C# and .Net Programming-	Ms. K.DIVYA	MCA, M.Phil	3 YEARS	Regular	01-05-2023
58	IOT and Cloud Computing	Dr.A.CHRISTIYA NA ARULSELVI	MCA,Ph.D	9 YEARS	Regular	01-07-2024
59	Data Analytics and R Programming	Dr .S.MEENAKSHI	Ph.d	2 YEARS	Regular	02-05-2024
60	C# and .Net Programming Laboratory	Ms. P JAYANTHI	MCA	3 YEARS	Regular	03-02-2023
61	Swayam/NPTEL	Ms. S.SANGEETHA	MCA, M.Phil	3 YEARS	Regular	14.09.2023
62	Mathematical Foundation For Data Science	Dr.P.Ezhilarasi	Ph.D	9 YEARS	Regular	01-07-2022
63	Research Methodology	JERALD	Ph.d	1 YEAR	Regular	05-03-2024
64	Research Methodology	MR.GANAPATHY	Ph.d	7 YEARS	Regular	01-03-2022
65	Machine Learning Algorithms	DR. M. NISHA	Ph.d	7 YEARS	Regular	00-01-1900
66	Elective –I PRINCIPLES OF DATA SCIENCE	Mrs. E. NALINI	MCA	2 YEARS	Regular	02-05-2024
67	Foundation of Artificial Intelligence	DR. P DHIVYA	ME, Ph.D	4 YEARS	Regular	22-09-2022

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68	Machine Learning Algorithms Lab	DR. M. NISHA	Ph.d	2 YEARS	Regular	02-05-2024
69	Artificial Intelligence and Neural Networks Lab	DR. P DHIVYA	ME, Ph.D	4 YEARS	Regular	22-09-2022
70	Audit Course STRESS MANAGEMENT BY YOGA	DR. S AKHILA	M.sc.IT, M.Phil, Ph.D	1 YEAR	Regular	10-05-2025
71	Real Analysis & Linear Algebra	Ms.Y.Sabithabanu	MSC MPhil	3 YEARS	Regular	20-07-2022
72	Probability and Distributions	Dr.K.Kaleeswari	M.Sc,Ph.d	18 YEARS	Regular	06-08-2022
73	Sampling Techniques	Ms.S.Bhuvaneshwari	M.A, M.Phil	20 YEARS	Regular	01-09-2020
74	Statistical Inference I	Dr.R.Aruna	M.Sc	20 YEARS	Regular	31-07-2021
75	Research Methodology	S.Sarala	MSC, M.Phil, B.Ed, (Ph.D)	8 YEARS	Regular	03-01-2018
76	Statistical Quality Control and Reliability	Dr.A.Rathi	M.Sc., M.Phil.	16 YEARS	Regular	15-02-2020
77	Trend Analysis and Index numbers	Dr.A.Mahalakshmi	M.sc, M.phil	13 YEARS	Regular	27-08-2021
78	Numerical Methods	Dr.S.Kopperundevi	M.Sc,Ph.d	18 YEARS	Regular	20-02-2022
79	Statistical Inference II	Dr.P.Sona	M.Sc, M.Phil, Ph.D	18 YEARS	Regular	10-07-2022
80	Audit Course	SARANYA K	ENGLISH	8 YEARS	Regular	27-06-2018
81	Entrepreneurship development	Dr.B.Suchitra	MBA, Ph.D	6 YEARS	Regular	12-12-2022
82	Management accounting	Ms.Saranya.M	M.COM, M.Phil,	3 YEARS	Regular	31-10-2022
83	Training and Development,SM,CG	Ms.Devibharathi	MBA,Ph.d	8 YEARS	Regular	24-02-2029
84	Healthcare Law and Ethics ,PHS&OP,RM&HI	MS.SUJITHA JEBROSE	M.Sc(nursing), MBA	19 YEARS	Regular	08-07-2022
85	Purchase and Inventory Management,L&SSM,TQM	Mr.D.A.Vinoth	ME	3 YEARS	Regular	07-09-2022
86	Spreadsheet for Managers	Ms.Suganya	MBA (HR)	3 YEARS	Regular	19-06-2023
87	Production and Operations Research Lab	Ms.Sarala.S	MSC, M.Phil, B.Ed, (Ph.D)	8 YEARS	Regular	03-01-2018
88	Managerial Skill Development	Dr.Julie Elizabeth	BA, MA, M.Phil, Phd	26 YEARS	Regular	21-10-1999
89	Summer Project – Internship and Viva Voce	Dr.Sinduja	MBA,Ph.D	7 YEARS	Regular	01-03-2022
90	Contemporary Seminar ,FW	DR.S.Kasthuri	MBA,MSC,Ph.D(MANA	22 YEARS	Regular	01-03-2021

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91	Advanced Database Technologies	Ms.I.Thilaka	MCA, M.Phil	3 YEARS	Regular	01-03-2023
92	Advanced Data Structures and Algorithms	Ms. R.Swathi kumari	BE,M.Tech,	3 YEARS	Regular	15-03-2023
93	Programming fundamentals with C++	Ms.M.Ganga Devi	MCA,(Ph.D)	3 YEARS	Regular	07-07-2024
94	Elective I- Data Communication and Networks	Ms.Suganya	MCA	10 YEARS	Regular	26-07-2024
95	Research Methodology	Dr.M.Swedha	MCA, M.Phil, Ph.D	1 YEAR	Regular	01-04-2025
96	Advanced Database Technologies Laboratory	Ms.Arthi	MCA,(Ph.D)	4 YEARS	Regular	01-07-2024
97	Advanced Data Structures and Algorithms Laboratory	Ms.H.Selvi	MSC, M.Phil, Ph.D	1 YAER	Regular	31-01-2025
98	Audit Course	Ms.Arthi	MCA,(Ph.D)	4 YEARS	Regular	01-07-2024
99	Design of Experiments	Mrs.G.Annalakshmi	M. Sc, M. Phil	3 YEARS	Regular	01-07-2022
100	Open Elective (Swayam / NPTEL / Any MOOC)	Ms. R.Swathi kumari	BE,M.Tech,	3 YEARS	Regular	15-03-2023
101	Elective I(Data Mining)	Dr.Nagarathinam	M.Sc, Ph.D	3 YEARS	Regular	12-12-2022
102	Elective II (Survival Analysis)	Mrs.Sirisha	M.Phil	3 YEARS	Regular	05-09-2022
103	Project Phase I	Dr.P.Ezhilarasi	Ph.D	9 YEARS	Regular	01-07-2022
104	Stochastic Processes and Applications	Mrs.T.Jeyalakshmi	M.Sc,M.Phil	4 YEARS	Regular	15-07-2022
105	Multivariate Analysis and Non parametric methods	Dr.S.Gayathridevi	P.hd	7 YEARS	Regular	07-12-2022
106	Vital Statistics	Dr.nandhinidevi	Ph.D	10 YEARS	Regular	04-08-2022
107	Project	Dr.P.Ezhilarasi	M.Sc.B.Ed, .Phil, P.hd	7 YEARS	Regular	01-07-2022
108	Principles of Management and Behavioral	Dr.B.Suchitra	MBA, Ph.D	6 YEARS	Regular	12-12-2022
109	Managerial Economics	Dr.S.Asrafi	BE,MBA,M. Phil,Ph.D	9 YEARS	Regular	14-06-2022
110	Basic Accounting for Managers	Dr.S.Kasthuri	MBA,MSC,P h.D(MANA GEMENT)	22 YEARS	Regular	01-03-2021
111	Business Legislations	Dr.Balakrishnan	MBA,Ph.D	21 YEARS	Regular	01-03-2021
112	Business Statistics for Managers	Ms.Y.Sabithabanu	MSC MPhil	3 YEARS	Regular	20-07-2022
113	E- Commerce	Dr.M.Bhuvaneshwari	ME, Ph.D	10 YEARS	Regular	01-03-2021

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114	Computer Application for Business	Dr.T.Prabhu	MCA, MPhil, ME, PhD	27 YEARS	Regular	27.10.1999
115	Business Communication	Dr.Julie Elizabeth	BA, MA, M.Phil, Phd	26 YEARS	Regular	21-10-1999
116	MARKETING MANAGEMENT	S.Padmavathy	MBA	10 YEARS	Regular	05-06-2022
117	HUMAN RESOURCE MANAGEMENT	Dr.M.Radhikaashree	MBA,Ph.D	19 YEARS	Regular	01-03-2021
118	RESEARCH METHODOLOGY	Dr.Madhavi	MBA,Ph.D, BLL	13 YEARS	Regular	21-07-2022
119	Brand Management	Dr.J.Sridevi	MBA, UGC-NET, Ph.D	6 YEARS	Regular	02-03-2022
120	Customer Relationship Management	Ms.N.Nevetha	MBA	1 YEAR	Regular	#REF!
121	Retail Management	Ms.Rajashri.S	MBA	4 YEARS	Regular	05.06.2023
122	International Financial Management	Ms.P.Sowmiya	MBA	5 YEARS	Regular	19-06-2021
123	Working Capital Management	Ms.G.Saidevi	MBA	3 YEARS	Regular	05.02.2023
124	Taxation Management	Ms.S.M.Suganya	M.Com, MBA	12 YEARS	Regular	18-08-2022
125	Talent Management	Ms.Aarthi.S	MBA	2 YEARS	Regular	19-02-2024
126	Strategic Human Resource Management	Dr.R.Jayam	MBA, M.Phil, M.COM, Ph.D, M.A	21 YEARS	Regular	07-05-2022
127	Big Data Technology	Mr.Hariharan	MBA-BUSINESS ANALYTICS	1 YEAR	Regular	23-07-2025
128	Database Management System	Ms. D.Ramya	MBA		Regular	
129	Enterprise Resource Planning	Dr.N.Keerthana	MCA, Ph.d	10 YEARS	Regular	05-06-2022
130	Hospital Operations Management	Dr.R.V.Nandhini	MBBS, MB (MICROBIOLOGY)	1 YEAR	Regular	30.04.2025
131	Hospital Facilities Management	Dr.S.Sinduja	MBA,P.hd	7 YEARS	Regular	01-03-2022
132	Patient Care Management	Dr Durga Sanjana A	MBBS, MBA IN HOSPITAL & BUSINESS MANAGEMENT	1 YEAR	Regular	04.08.2025
133	Advanced Materials Management	Mr.D.A.Vinoth	ME	3 YEARS	Regular	07-09-2022
134	Maintenance Management	DR.A.KANDASAMY	MBA,Ph.D	4 YEARS	Regular	18-01-2021
135	Production Planning and	MR.V.VIJAYRAG	B.E, M.Tech	4 YEARS	Regular	06-06-2022

	Control	HUNATHAN				
136	TALLY LAB	Ms.DeviBharathi	MBA, (Ph.D)	8 YEARS	Regular	24-09-2022
137	STRATEGIC MANAGEMENT	Ms.P.Thenmozhi	MBA	19 YEARS	Regular	03-07-2022
138	ENTREPRENEURSHIP DEVELOPMENT	Mr.Sathyamoorthy	MBA	19 YEARS	Regular	01-03-2022
139	MANAGEMENT ACCOUNTING	Ms.P.Bhavani	M.Phil (COMMERC E)	10 YEARS	Regular	26-08-2021
140	Advertising and Sales Promotion	Ms.Archana	MBA	9 YEARS	Regular	18-09-2022
141	Services Marketing	Mr.Hariharan	MBA- BUSINESS ANALYTICS	1 YEAR	Regular	23-07-2025
142	Rural Marketing	Ms.Uma Maheswari	MCA	Y EARS	Regular	07-09-2022
143	Security Analysis and Portfolio Management	Ms. Fathima Barvin	MBA	3 YEARS	Regular	07-09-2022
144	Merchant Banking and Financial Services	Mr.Selvamani	M.COM, M.Phil, MBA	4 YEARS	Regular	14-03-2022
145	Banking and Insurance Management	Ms. V.P. Anurekha	MBA	4 YEARS	Regular	22-03-2022
146	Training and Development	Ms.L.Priyanka	M.COM	2 YEARS	Regular	21-11-2024
147	Stress Management	Ms.Preethisha	MBA	2 YEARS	Regular	01-07-2024
148	Corporate Governance	Dr.Ananthasuresh	MBA, Ph.D	20 YEARS	Regular	04-01-2022
149	Systems Analysis and Design	Ms.Radhika	MBA	4 YEARS	Regular	31-10-2022
150	Artificial Intelligence	Ms. R.Swathi kumari	BE,M.Tech,	3 YEARS	Regular	15-03-2023
151	Software Quality and Project Management	Dr. Vinishiya	B.Com,MBA ,Ph.D	1 YEAR	Regular	09-06-2025
152	Purchase and Inventory Management	Dr.Kolanjiappan	MBA,Ph.D	5 YEARS	Regular	04-01-2021
153	Lean and Six Sigma Management	MR.R.T.CHANDER	MS (Quality Management)	2 YEARS	Regular	24-10-2024
154	Total Quality Management	Ms Francis panimathy	M.Tech, MBA	18 YEARS	Regular	21.06.2015
155	Spreadsheet for Managers	Ms.Suganya	MBA (HR)	3 YEARS	Regular	19-06-2023
156	Production and Operations Research Lab	Dr.P.Ezhilarasi	Ph.D	9 YEARS	Regular	01-07-2022
157	Managerial Skill Development	Ms.G.Shakila	MA,M.Phil	5 YEARS	Regular	27-11-2020
158	Summer Project – Internship and Viva Voce	S.Padmavathy	MBA	10 YEARS	Regular	05-06-2022

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159	Digital Marketing	Ms.Ambika	MBA	33 YEARS	Regular	04-10-2021
160	International Business Management	Dr.M.Bagirathi	MBA, Ph.D	12 YEARS	Regular	02-08-2022
161	Field Work and Project Work	Ms.P.Bhavani	M.Phil (COMMERC E)	9 YEARS	Regular	07-07-2021
162	Advanced Java Programming	Dr.Meenakshi	MCA,PHIL, PHD	2 YEARS	Regular	16-08-2024
163	Python Programming	Dr.V. Sarala Devi	MCA,P.hd	7 YEARS	Regular	07-07-2024
164	Full Stack Web Development	Dr. Vaidehi. V	B.Sc.B.Ed,M CAM.Phil, Ph.D	7 YEARS	Regular	07-09-2022
165	Elective II (Machine Learning)	Dr.Christine	MCA,Ph.D, PDF	3 YEARS	Regular	25.09.2023
166	Intellectual Property rights and Patents	Dr. Viji Vinod	MCA,Ph.D	6 YEARS	Regular	08-06-2022
167	Advanced Java Programming Laboratory	Dr.S.Subatra Devi	MCA, M.Phil, Ph.D	5 YEARS	Regular	01.12.2021
168	Python Programming Laboratory	Dr.M.Swedha	MCA, M.Phil, Ph.D	1 YEAR	Regular	01-04-2025
169	Summer Internship	Ms.Tamilarasi.P	MCA, Ph.d	5 YEARS	Regular	04-07-2024
170	Project Work	Ms.Tamilarasi.P	MCA, Ph.d	5 YEARS	Regular	04-07-2024
171	Research Publication	Ms.Tamilarasi.P	MCA, Ph.d	5 YEARS	Regular	04-07-2024
172	Cost and Management Accounting	Ms.S..DAIVANAI	M.Com, M.Phil	5 YEARS	Regular	25-08-2022
173	Legal and Ethical Issues in Business	Ms.S.MALINI	M.com, Bank Management , (Ph.d)	5 YEARS	Regular	01.11.2021
174	Human Resource Management	Ms.M.Devi Bharathi	MBA	8 YEARS	Regular	24-09-2022
175	Indian Systems of Health and Wellness-IE	Ms.GEETHA LAKSHMI	MA,B.Ed,M BA	12 YEARS	Regular	04.09.2014
176	Management Information System	Mr.Prasanna	MCA	4 YEARS	Regular	07-06-2023
177	Disaster Management-	Mr.Prasanna	MCA	4 YEARS	Regular	07-06-2023
178	Entrepreneurship and Startup Ecosystem	Dr.Sinduja	MBA,Ph.D	7 YEARS	Regular	01-03-2022
179	Operations Management	Ms.S.Pavithra	MBA	3 YEARS	Regular	07-09-2022
180	Financial Management	Dr S GOWTHAM	MBA, Ph.D	1 YEAR	Regular	05.08.2025
181	Business Research Methodology	Mr. INDIRA KUMAR J	MBA	7 MONTHS	Regular	08.10.2025
182	Enterprise System and Platforms	Ms.Shakeena Thameema	B.Com, MBA (FINANCE)	1 YEAR	Regular	22-01-2025
183	INTERNATIONAL BUSINESS MANAGEMENT	Ms.B.SUKITHA	M.A, M.Phil, M.Ed	11 YEARS	Regular	24.08.2015

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184	ETHICS FOR MANAGERS	Ms.Thanushree	M.Com, MBA	7 YEARS	Regular	16-07-2019
185	Adverstising and Sales	Ms..A.JAYANTHI	M.Com,M.p hil (Ph.D)	10 YEARS	Regular	25-07-2016
186	UNIVERSAL HUMAN VALUES	Ms.Meenakumari	M.Sc,M.Ed, BSM	51 YEARS	Regular	21-11-2022
187	PROJECT	Dr.S.Asrafi	BE,MBA,M. Phil,Ph.D	9 YEARS	Regular	14-06-2022
188	Statistical Quality Control and Reliability	Dr.A.Rathi	M.Sc., M.Phil.	16 YEARS	Regular	15-02-2020
189	Trend Analysis and Index numbers	Dr.A.Mahalakshmi	M.sc, M.phil	13 YEARS	Regular	27-08-2021
190	Numerical Methods	Dr.S.Kopperundevi	M.Sc,Ph.d	18 YEARS	Regular	20-02-2022
191	Statistical Inference II	Dr.P.Sona	M.Sc, M.Phil, Ph.D	18 YEARS	Regular	10-07-2022
192	English for Research paper writing	Dr Kavitha	B.Sc,(phy), M.Sc, Ph.D	6 YEARS	Regular	02-07-2024
193	Design of Experiments	Mrs.G.Annalakshmi	M. Sc, M. Phil	8 YEARS	Regular	01-07-2022
194	Open Elective (Swayam / NPTEL / Any MOOC)	Ms. R.Swathi kumari	BE,M.TECH	3 YEARS	Regular	15-03-2023
195	Elective I(Data Mining)	Dr.Nagarathinam	M.Sc, Ph.D	6 YEARS	Regular	12-12-2022
196	Elective II(Survival Analysis)	Mrs.Sirisha	M.Phil	8 YEARS	Regular	05-09-2022
197	Project Phase I	Dr.R.Aruna	M.Sc	20 YEARS	Regular	31-07-2021
198	Introduction to R Programming	Ms.S.Bhuvaneswari	M.A, M.Phil	20 YEARS	Regular	01-09-2020
199	Multivariate Analysis and Non – Parametric Methods	Dr.S.Gayathridevi	Ph.D	8 YEARS	Regular	07-12-2022
200	Elective III(Vital Statistics)	Dr.nandhinidevi	Ph.D	10 YEARS	Regular	04-08-2022
201	Project Phase II	Dr.K.Kaleeswari	M.Sc,Ph.d	18 YEARS	Regular	06-08-2022
202	Research Publication	Dr Kavitha	B.Sc,(phy), M.Sc, Ph.D	6 YEARS	Regular	02-07-2024
203	Allied - IV: Digital Fundamentals	Ms.I.Thilaka	MCA, M.Phil	3 YEARS	Regular	01-03-2023
204	Visual Programming	Dr. Jayashri. N	MCA,Ph.D	8 YEARS	Regular	18.07.2018
205	Database Management	Dr.C.Priya	MCA,M.Phil ,MBA,Ph.D	8 YEARS	Regular	04-05-2022
206	Distributed Computing	Dr.V.J.Chakravarthy	MCA, M.Phil, Ph.D, PDF	3 YEARS	Regular	14-06-2023
207	Program Elective –I	Dr. Kevin Andrews. S	MCA, Ph.d	6 YEARS	Regular	12-06-2024
208	Visual Programming Laboratory	Ms.M.Ganga Devi	MCA,(Ph.D)	3 YEARS	Regular	07-07-2024
209	Deep Learning Techniques	Dr. M. NISHA	Ph.D	2 YEARS	Regular	06-05-2024
210	Fuzzy Logic and its	MR. ARUN .M	M.Tech,	9 YEARS	Regular	02.02.2017

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	Applications		Ph.D			
211	Data Analytics Tools	DR.T. KUMANAN	CSE, Ph.D	5 YEARS	Regular	11.10.2021
212	Computational Intelligence	MRS. CHINCHU NAIR	B.E, ME	9 YEARS	Regular	18.09.2017
213	Elective-II Reinforcement learning	DR.K.K.REHKHA	CSE,M.Phil, Ph.D	2 YEARS	Regular	12.08.2024
214	Data Analytics Tools Lab	MRS.R.SELVAMEENA	CSE, BE,ME	10 YEARS	Regular	06.02.2016
215	Deep Learning Techniques Lab	MS.G.PRIYANKA	CSE, ME	7 YEARS	Regular	03.01.2019
216	Summer Internship	MR. SARAVANAN ELUMALAI	B.Sc, M.Sc, M.Tech	21 YEARS	Regular	22.07.2005
217	Digital Marketing	Ms.D.Gayathri	B.COM,MBA	8 YEARS	Regular	05-09-2022
218	International Business Management	Dr.S.Sinduja	MBA,P.hd	7 YEARS	Regular	01-03-2022
219	Contemporary Seminar	Dr.S.Kasthuri	MBA,MSC, Ph.D(MANAGEMENT)	22 YEARS	Regular	01-03-2021
220	Field Work and Project Work	Dr.S.Kasthuri	MBA,MSC, Ph.D(MANAGEMENT)	22 YEARS	Regular	01-03-2021
221	Healthcare Law and Ethics	Dr Preethi S	MD COMMUNITY MEDICINE, (Ph.D)	3 YEARS	Regular	14-09-2022
222	Public Health System and Outreach Programmes	Dr.A.Buvana	MBBS, MD PHYSIOLOGY	1 YEAR	Regular	21-10-2024
223	Risk Management and Health Insurance	Dr.P.Abirami	MSc,B.Ed,M.Phil,Ph.D	3 YEARS	Regular	10-07-2024

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C. Course mentor

S.NO	MENTOR NAME	QUALIFICATION	YEARS OF EXP	Type (regular/contract) with gross salary / Month	DOJ
1	Ms.D.Gayathri	B.COM,MBA	3 YEARS	Regular	05-09-2022
2	Dr.N.Keerthana	MCA, Ph.D	10 YEARS	Regular	05-06-2022
3	Dr.M.Bhuvaneswari	ME, Ph.D	10 YEARS	Regular	01-03-2022
4	Dr.S.Kasthuri	MBA,MSc,Ph.D	22 YEARS	Regular	01-03-2022
5	MS.Saranya	M.A	8 YEARS	Regular	27-06-2018
6	Dr.S.Kopperundevi	M.Sc,Ph.D	18 YEARS	Regular	20-02-2022
7	Ms.Vinitha	MCA,(Ph.D)	14 YEARS	Regular	02.07.2022
8	Ms.Devi Bharathi	MBA,Ph.d	8 YEARS	Regular	24-02-2029
9	Ms.S.Suganya	MBA (HR)	3 YEARS	Regular	19-06-2023
10	Mr.M.Prasanna	MCA	4 YEARS	Regular	07-06-2023
11	Dr.Sarala	MSC, M.Phil, B.Ed, (Ph.D)	8 YEARS	Regular	03-01-2018
12	Dr.Nisha	Ph.D	2 YEARS	Regular	06-05-2024
13	Ms.S.Ramya	MBA	3 YEARS	Regular	07-09-2022
14	Dr.Sinduja	MBA,Ph.D	7 YEARS	Regular	01-03-2022
15	Mr.Praveen	MCA	3 YEARS	Regular	01-03-2023
16	Mr.Abishek	MCA	3 YEARS	Regular	15-05-2023
17	Dr.Kaleeswari	M.Sc,Ph.D	18 YEARS	Regular	06-08-2022
18	G.Annalakshmi	M. Sc, M. Phil	3 YEARS	Regular	01-07-2022
19	Dr.Nirmala Sugirtha Rajini	MCA, Ph.D	18 Years	Regular	01-03-2022

3.5 Details of Administrative staff**a. Number of Administrative staff available exclusively for Online programmes**

Admin Staff	Required	Available
Deputy Registrar	1	1
Assistant Registrar	1	1
Section Officer	1	1
Assistants	3 (2 for DM Universities)	2
Computer Operator	2	2
Multi Tasking Staff	2	2

(Attach duly attested photocopy of appointment letter with salary details)

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b. Number and details of Technical Support for Online Programmes as per

Annexure -IV:

i. Technical Team for Development of e-Content as Self-Learning e-Modules:

Post	Required	Available
Technical Manager (Production)	1	1
Technical Associate (Audio-Video recording and editing)	1	1
Technical Assistant (Audio- Video editing)	1	1

ii. For Delivery of Online Programmes :

Post	Required	Available
Technical Manager(LMS and Data Management)	1 (per Centre)	1
Technical Assistant(LMS and Data Management)	2	2

iii. For Admission and Examination for Online mode:

Post	Required	Available
Technical Manager (Admission, Examination and Result)	1 (per Centre)	1
Technical Assistant (Admission, Examination and Result)	2	2

(Attach duly attested photo copy of appointment letter with salary details)


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Part-IV: Examinations**4.1 Information of formative and summative assessments/examinations conducted with the actions taken to ensure sanctity of examinations:**

S.No.	Provisions in Regulations	Whether complied Yes/ No	If No, Reason thereof
1.	All processes of assessment of learners in different components of Examination shall be directly handled by the concerned Institution and no part of the assessment shall be outsourced	Yes	
2.	For ensuring transparency and credibility, the full time faculty of the Online mode Higher Educational Institutions or qualified faculty from University Grants Commission-recognised Higher Educational Institutions only should be associated to function as invigilators, Examination superintendents, as observers, etc	Yes	
3.	A Higher Educational Institution offering programme through Online mode shall conduct examinations either using Computer based test or pen and paper test in a proctored environment in designated test centre with all the security arrangements ensuring transparency and credibility of the examinations. It can also conduct online examination through technology mediated Proctoring.	Yes	
4.	The examination centre must be centrally located in the city, with good connectivity from railway station or bus stand, for the Convenience of the students.	NA	Online Proctoring Exam
5.	The number of examination centres in a city or State must be proportionate to the student Enrolment from the region	NA	
6.	Building and grounds of the examination centre must be clean and in good condition.	NA	
7.	The examination centre must have an examination hall with adequate seating capacity And basic amenities	NA	

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8.	Fire extinguishers must be in working order, locations well marked and easily accessible. Emergency exits must be clearly identified and Clear of obstructions	NA	
9	The Examination Centre shall have adequate and comfortable seating capacity and amenities, including adequate lighting, ventilation and Clean drinking water facilities	NA	
10	Safety and security of the examination centre Must be ensured	NA	
11	Restrooms must be located in the same building as the examination centre, and restrooms must be clean, supplied with necessary items, and in Working order	NA	
12	Provision of drinking water must be made for learners	NA	
13	Adequate parking must be available near the Examination centre	NA	
14	Facilities for Persons with Disabilities should be available	NA	

4.2 Compliance of facilities required for the conduct of Online examination for online programmes

S.No	Provisions in Regulations	Whether being complied Yes/No If yes, please provide details and upload relevant documents	If No, Reason thereof
1.	Requirements at Test Centres (as mentioned in provision II (B)(13)(i) of Annexure II)	NO	NA
2.	Requirement of proctors (as mentioned in provision II(B)(13)(ii) of Annexure II)	YES	
3.	Security arrangements in the testing centre (as mentioned in provision II(B)(13)(iii) of Annexure II)	NO	NA
4.	Remote Proctoring (as mentioned in provision I I(B)(13)(iii) of Annexure I)	YES	

4.3 Compliance status of 'Evaluation' and 'Certification' As per Regulations 15 and 16 of UGC (ODL Programmes and Online Programmes) Regulations, 2020

S. No	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
1.	The Higher Educational Institution shall adopt the guidelines issued by the Commission for the conduct of proctored Examinations.	Yes, Upload guidelines	
2.	A Higher Educational Institution offering Open and Distance learning programmes shall have a Mechanism well in place for the evaluation of Learners enrolled through Open and Distance learning mode and their certification	Upload mechanism	
3	The evaluation shall include two types of assessments continuous or formative assessment and summative assessment in the form of end semester examination or term end examination: Provided that no semester or year-end examination shall be held unless: i) The Higher Educational Institution is satisfied that at least 75 per cent. of the programme of study stipulated for the semester or year has been actually conducted; ii) For Online mode: the learner has minimum participation of 75percent. In all the activities of the Online programme prior to end semester Examination or term end examination.	YES	

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4	The curricular aspects, assessment criteria and credit framework for the award of Degree programmes at undergraduate and postgraduate level and/or Post Graduate Diploma programmes through online mode shall be evolved by adopting same standards as being followed in conventional mode/ODL mode by the dual mode Higher Educational Institutions and in Open Distance Learning mode by the Open Universities	YES	
5.	The weightage for different components of assessments for Online mode shall be as under: (i) Continuous or formative assessment (in semester): Maximum 30 per cent. (ii) Summative assessment (end semester examination or term end examination): Minimum 70 per cent.	YES	
6.	The Higher Educational Institution shall notify all assessment tools to be used for formative and summative assessments	YES	
7.	Marks or grades obtained in continuous assessment and end semester examinations or term end examinations shall be shown separately in the grade card	Upload sample	As per the norms of the HEI
8.	A Higher Educational Institution offering a Programme in Online mode shall adopt a rigorous process in development of question papers, question banks, assignments and their moderation, conduct of examination, evaluation of answer scripts by qualified teachers, and result declaration, and shall so frame the question papers as to ensure That no part of the syllabus is left out of study by a learner.	YES Upload the question paper	
9	The examination of the programmes in Online mode shall be managed by the examination or evaluation Unit of the Higher Educational Institution and shall be conducted in the examination centre as given under these regulations.		Not Applicable

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10	(a) The Examination Centre shall have proper monitoring mechanisms for Closed-Circuit Television (CCTV) recording of the entire examination Procedure.		Not Applicable
	(b) Availability of biometric system		
	(c) The attendance of examinees shall be authenticated through biometric system as per Aadhaar details or other Government identifiers of Indian learners and Passports for International Learners		
	(d) In case of non-availability of the Closed- Circuit Television facilities, the Higher Educational Institution shall ensure that proper video graphy be conducted and video recordings are submitted by Particular in charge of examination centre to the Higher Educational Institution		
11	The Higher Educational Institution shall retain all such Closed- Circuit Television recordings in archives for a minimum period of five years		Not Applicable
12	(a) There shall be an observer for each of the Examination Centre appointed by the Higher Educational Institution		Not Applicable
	(b) It shall be mandatory to have observer report submitted to the Higher Educational Institution		Not Applicable
13	An Higher Educational Institution offering programme through Online mode shall conduct examinations either using technology enabled online tests with all the security arrangements ensuring transparency and credibility of the examinations, or through the Proctored Examination and in conformity with any other norms for such examination as may be laid down by the Commission	Yes	
14	As restriction of territorial jurisdiction is not applicable for Online learning, such Higher Educational Institutions which are recognized to enroll international learners Shall endeavour to conduct proctored Examinations for such learners	Yes	
15	(a) Each award of Degree at undergraduate and postgraduate level and post graduate diploma	YES, Upload samples	

	for Online mode shall be assigned a unique identification number and shall have i. Photograph ii. Aadhaar number or other government recognised identifier or Passport number, as applicable, iii. Other relevant details of the learner along with the Programme name.		
	(b)Each award shall also be uploaded on The National Academic Depository	Yes	
16	It shall be mandatory for Higher Educational Institution to mention the following on the backside of each of the degrees/certificates and mark sheets issued by the Higher Educational Institution to the learners(for each semester certificate and at the end of the programme): (i) Mode of delivery; (ii) Date of admission; (iii) Date of completion; (iv) Name and address of all Examination Centres.	YES,Upload samples	

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4.4 Result and Student**Progression For UG, PG and****PGD programmes**

BATCH/Semester	Programme	No. of Students Admitted	No. of Students appeared in exams	No. of Students progressed to next year	% of Student passed	% of Students Passed in first class
JAN 24/IV	MBA	220	158	-	99	99
	M.Sc (STAT)	37	28	-	100	100
JUL-24/III	MBA	489	382	348	91	91
	M.Sc (STAT)	43	37	37	100	100
	MCA	6	6	5	83	83
	BBA	13	10	10	100	100
	BCA	7	7	4	57	57
JAN-25/II	MBA	143	116	110	95	95
	M.Sc(STAT)	16	10	9	90	90
	BBA	13	7	3	43	43
JULY-25/I	MBA	469	420	376	90	90
	M.Sc(STAT)	27	24	22	92	92
	M.Sc(DS & AI))	31	21	18	86	86
	MCA	15	9	9	100	100

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Part-V: Programme Project Report (PPR) and e-Learning Material (e-LM)**5.1 Compliance status of 'Guidelines on Programme Project Report'– As per Annexure-V of UGC(ODL Programmes and Online Programmes)Regulations, 2020**

HEI shall mention the process followed to ensure that PPRs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.

The Programme Project Report (PPR) is prepared by the department offering the programme. The Board of Studies (BoS) reviews the curriculum and syllabus to ensure alignment with learner needs, programme objectives, and industry requirements. The PPR is subsequently reviewed by the Centre for Internal Quality Assurance (CIQA) to ensure compliance with the UGC guidelines for online programmes. Upon satisfactory review, the Programme Project Report is submitted to the Academic Council for approval, following which the programme is authorized for implementation after the approval of UGC to entitle the programme.

5.2 Compliance status of 'Quality Assurance Guidelines of Learning Material In Multiple Media And Curriculum And Pedagogy'– As per Annexure- VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention compliance details against the requirements in terms of learning material (Print Media), Audio-Video Material, Online Material, Computer-based material and Curriculum and Pedagogy, as mentioned in the Annexure-VI of the Regulations for ODL programmes.


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The Centre for Internal Quality Assurance (CIQA) has developed a standardized Course/Lesson Delivery Plan based on the four-quadrant approach prescribed in the UGC (ODL and Online Programmes) Regulations. To facilitate effective learner support under Quadrant III, one mentor is assigned for every 60 learners. Course Coordinators prepare the Course/Lesson Delivery Plan in accordance with the prescribed academic guidelines and credit requirements.

A four-credit course is designed for a total learning duration of 120 hours, comprising 20 hours of e-tutorials, 20 hours of e-content, 15 hours of interactive/live sessions, 21 hours of discussion forums/asynchronous mentoring, and 44 hours of self-study and assessment. A three-credit course is planned for 90 hours, including 15 hours each of e-tutorials and e-content, 12 hours of interactive/live sessions, 15 hours of discussion forums/asynchronous mentoring, and 33 hours of self-study and assessment. A two-credit course is structured for 60 hours, consisting of 10 hours each of e-tutorials and e-content, 8 hours of interactive/live sessions, 10 hours of discussion forums/asynchronous mentoring, and 22 hours of self-study and assessment.

The completed Course/Lesson Delivery Plan is verified by the Dean of Online Programs, reviewed by the Quality Head of Online Programs, and approved by the Director of Online Programs before implementation.

Upload samples and authority approval.

5.3 Compliance status in respect of e-Learning Material– As per Annexure - VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the process followed to ensure that SLMs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.

The e-Learning Materials comprise self-instructional e-content, e-tutorials, video lectures, interactive learning resources, self-assessment exercises, discussion forum activities, and reference materials, developed in accordance with the four-quadrant approach prescribed by the UGC. The content is designed to be learner-centric, self-explanatory, interactive, and accessible through the Learning Management System (LMS). The curriculum and course content are initially approved by the Board of Studies (BoS) and thereafter placed before the Academic Council of the Higher Education Institution (HEI) for statutory approval. Following the approval of the curriculum and Programme Project Report (PPR) by the Academic Council, the corresponding e-Learning Materials are finalized and uploaded to the Learning Management System (LMS) for learner access.


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Part–VI: Programme Delivery through Learning Platform

6.1 Details of Learning Platform

Please provide link and details of Learning Platform opted by HEI.

- In case of SWAYAM Learning Platform, In case of SWAYAM Learning Platform, details of HEI having access to SWAYAM for the proposed programmes of study (with respective link), duly approved by the statutory bodies of the Higher Educational Institution empowered to decide on academic matters, for-Learner Authentication, Learner Registration, Payment Gateway and Learning Management System

In case of Non-SWAYAM Learning Platform, evidence to ensure that it is not used in any franchise arrangement with a private service provider and HEI has the ownership of offering Online programmes including all the required components of Online education and compliance to all the provisions of the regulations

The HEI offers online programs through its own Non-Swayam platform. The platform is developed based on the requirements of UGC and customized to meet the HEI's needs. The LMS learn.online programs.in have integration with video conferencing platforms, a live chat facility, recordings of live classes, scheduled doubt-clearing sessions, an online grievance redressal system, feedback collection, and FAQs with a secure online fee payment gateway. This enhances the administrative and academic efficiency, fostering a collaborative learning environment. <https://learn.onlineprograms.in/login>

6.2 Compliance status in respect of the Programme delivery

HEI shall mention mechanism followed to ensure the learner's participation atleast for two hours every fortnight as per provision 13 (C)(5) of the Regulations, 2020. Further, details of the norms followed by HEI for delivery of courses in online mode in Teaching-Learning scheme (as per table 3, Annexure – VII)

Every week end interactive live session are scheduled and a Time – Table is generated exclusively for these live classes. The HEI follows the course delivery as suggested by the UGC guidelines. The learners participate actively in synchronous and asynchronous discussions and Assessment activities. The Course coordinators prepare a course delivery plan as suggested by UGC guidelines Annexure –VII and follow the same based on the four quadrants, e- tutorial, e- content, Discussion forum and Assessment.

6.3 Whether e-learning material of any course in a particular programme was sourced through OER/Massive Open Online Courses :Y/N

No

a. Provide details as under:

b. Upload approval of statutory authorities of the Higher Educational Institution:

Upload

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Part-VII: Self-Regulation through disclosures, declarations and reports**7.1 Compliance status of Regulations 9 of UGC (ODL Programmes and Online Programmes) Regulations, 2020–Self-regulation through disclosures, declarations and reports**

S.No.	Provision	Complied Yes/No with explicit link address	If no. Reasons, thereof
1.	Joint declaration by authorised signatories, Registrar and Director of Centre for Internal Quality Assurance has been displayed on HEI website authenticating that the documents from Sr. No. '2' to '17' have been uploaded on the HEI website?	YES	
Uploading of the following on HEI website (Mention link)			
2.	The establishing Act and Statutes there under or the Memorandum of Association, as the case may be or both, of the Higher Educational Institution, empowering it to offer programmes in Online mode	https://drmgrdu.ac.in/about/memorandum-of-associations-moa/	
3.	Copies of the letters of recognition from Commission and other relevant statutory or Regulatory authorities	https://drmgrdu.ac.in/center-for-online-programs/home	
4.	Programme details including brochures or programme guides interalia information such as name of the programme, duration, eligibility for enrolment, programme fee, programme structure	https://drmgrdu.ac.in/uploads/online/DR.MGR_Online_e-brochure.pdf https://drmgrdu.ac.in/center-for-online-programs/programs-offered	

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5.	Programme- wise information on syllabus, suggested readings, contact points for counseling/mentoring, programme structure with credit points, programme- wise faculty details, list of supporting staff, their working hours and mentoring (for Online mode) Schedule	https://drmgrdu.ac.in/center-for-online-programs/programs-offered https://drmgrdu.ac.in/center-for-online-programs/staff-details	
6.	Important schedules or date-sheets for admissions, registration, re-registration, counseling /mentoring, assignments and feedback thereon, examinations, result declarations etc.	https://drmgrdu.ac.in/center-for-online-programs/home	
7	Detailed strategy plan related to Online programme delivery, if any including learning materials offered through Online and learner assessment system and quality assurance practices of Online learning programmes	https://drmgrdu.ac.in/center-for-online-programs/centre-for-internal-quality-assurance	
8	The feedback mechanism on design, development, delivery and continuous evaluation of learner performance which shall form an integral part of the transactional design of the Online programmes and shall be an input for maintaining the quality of the programmes and bridging the gaps, if any	https://drmgrdu.ac.in/center-for-online-programs/centre-for-internal-quality-assurance	
9	Information regarding all the programmes recognized by the Commission	https://drmgrdu.ac.in/center-for-online-programs/home	

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10	Data of year-wise and programme-wise learner enrolment details in respect of degrees and/or post graduate diplomas awarded	https://drmgrdu.ac.in/center-for-online-programs/centre-for-internal-quality-assurance	
11	Complete information about 'e-Learning Material' including name of the faculty who prepared it, when was it prepared and last updated for Online Programmes;	https://drmgrdu.ac.in/center-for-online-programs/centre-for-internal-quality-assurance	
12	A compilation of questions and answers under the head 'Frequently Asked Questions' with the facility of online interaction with learners providing hyperlink support for Online Programmes	https://drmgrdu.ac.in/center-for-online-programs/home	
13	List of the 'Examination Centres' along with the number of learners in each centre, for Online programmes	NO	NA
14	Details of proctored examination in case of end semester examination or term end examination of Online programmes	https://drmgrdu.ac.in/center-for-online-programs/home	
15	Academic Calendar mentioning period of the admission process along with the academic session, dates of continuous and end semester examinations or term end examinations, etc	https://drmgrdu.ac.in/center-for-online-programs/home	
16	Reports of the third party academic audit to Be undertaken every five years and internal Academic audit every year by Centre for Internal Quality Assurance	https://drmgrdu.ac.in/center-for-online-programs/centre-for-internal-quality-assurance	

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Part– VIII: Admission and Fees**8.1 Compliance status of ‘Admissions and Fees’–As per Regulations 14 of UGC (ODL Programmes and Online Programmes) Regulations, 2020**

S.No.	Provision	Whether being complied Yes/No
1.	Enrolment of learners to the Higher Educational Institution, for any reason whatsoever, in anticipation of grant of recognition for offering a programme in Online mode, shall render the enrolment invalid	YES
2.	A Higher Educational Institution shall, for admission in respect of any programme in online mode, accept payment towards admission fee and other fees and charges- (a) as may be fixed by it and declared by it in the prospectus for admission, and on the website of the Higher Educational Institutions; (b) with a proper receipt in writing issued for such payment to the concerned learner admitted in such Higher Educational Institutions; (c) only by way of online transfer, bank draft or pay order directly in favour of the Higher Educational Institution.	YES
3.	It shall be mandatory for the Higher Educational Institution to upload the details of all kind of payment or fee paid by the learners on the website of the Higher Educational Institution.	YES
4	The fee waiver and/or scholarship schemes for Scheduled Caste, Scheduled Tribe, Persons with Disabilities category of learners and students from Deprived section of society shall be in accordance with the instructions or orders issued by Central Government or State Government: Provided that a Higher Educational Institution shall not engage in commercialisation of education in any manner whatsoever, and shall provide for equity and access to all deserving learners	YES
5	Admission of learners to a Higher Educational Institution for a programme in Online mode shall be offered in a transparent manner and made directly by the Head Quarters of the Higher Educational Institution	YES

	which shall be solely responsible for final approval relating to admissions or registration of learners	
6	Every Higher Educational Institution shall— (a) Record Aadhaar details or other Government identifier(s) of Indian learner and Passport for an International Learner; (b) Maintain the records of the entire process of selection of candidates, and preserve such records for a minimum period of five years; (c) Exhibit such records as permissible under law on its website; and Be liable to produce such record, whenever called upon to do so by any statutory authority of the Government under any law for the time being in force.	YES
7	Every Higher Educational Institution shall publish, prior to the date of commencement of admission to any of its programme in Online mode, a prospectus(print and in e-form) containing the following for the Purposes of informing those persons intending to seek admission to such Higher Educational Institutions and the general public, namely, as mentioned at sr. no. '8(a)' to '8(k)' below	
8.(a)	Each component of the fee, deposits and other charges payable by the learners admitted to such Higher Educational Institutions for pursuing a programme in online mode, and the other terms and conditions of such payment	YES
8.(b)	The percentage of tuition fee and other charges refundable to a learner admitted in such Higher Educational Institutions in case such learner withdraws from such Higher Educational Institutions before or after completion of programme of study and the time within, and the manner in, which such refund shall be made to the learner	YES
8.(c)	The number of seats approved in respect of each programme of online mode, which shall be inconsonance with the resources	YES
8.(d)	The conditions of eligibility including the minimum age of a learner in a particular programme of study, where so specified by the Higher Educational Institution	YES

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8.(e)	The minimum educational qualifications required for admission in programme(s) specified by the Commission or relevant statutory authority or councils, or by the Higher Educational Institution, where no such qualifying standards have been specified by any statutory authority	YES
8.(f)	The process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or Examination for selecting such candidates for Admission to each programme of study and the amount of fee to be paid for the admission test	YES
8.(g)	Details of the teaching faculty, including therein the educational qualifications and teaching experience of every member of its teaching faculty and also indicating there in whether such member is employed on regular or contractual basis or any other	YES
8.(h)	Pay and other emoluments payable for each category of teachers and other employees	YES
8.(i)	Information in regard to physical and academic infrastructure and other facilities, including that of each of the learner support centres (for ODL programmes) and in particular the facilities accessible by learners on being admitted to the Higher Educational Institution	NOT APPLICABLE
8.(j)	Broad outline of the syllabus specified by the appropriate statutory body or by higher educational institution, as the case may be ,for every programme of study	YES
8.(k)	Activity planner including all the academic activities to be carried out by the higher educational institution during the academic sessions	YES
9	Higher Educational Institution shall publish information at sr. no. '8' above on its website, and the attention of the prospective learners and the general public shall be drawn to such publication on its website and Higher Educational Institution admission prospectus and the admission process shall necessarily be over within the time period mentioned In the Commission Order	YES
10	No Higher Educational Institution shall, directly or indirectly, demand or charge or accept, capitation fee or demand any donation, by way of consideration for admission to any seat or seats in a programme of study conducted by it	YES

11	No person shall, directly or indirectly, offer or pay capitation fee or give any donation, by way of consideration either in cash or kind or otherwise, for obtaining admission to any seat or seats in a programme in Online mode offered by a Higher Education Institution	YES
12	No Higher Educational Institution, who has in its possession or custody, any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such Higher Educational Institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any programme of study which such person does not intend to pursue or avail any facility in such Higher Educational Institution	YES
13	In case a learner, after having admitted to a Higher Educational Institution, for pursuing any programme in online mode subsequently withdraws from such Higher Educational Institution, no Higher Educational Institution in that case shall refuse to refund such percentage of the fee deposited by such learner and within such time as notified by the Commission and Mentioned in the prospectus of such Higher Educational Institution	YES
14	No Higher Educational Institution shall, issue or publish- (a) any advertisement for inducing learners for taking admission in the Higher Educational Institution, claiming to be recognised by the appropriate statutory authority or by the Commission where it is not so recognised; (b) any information, through advertisement or otherwise in respect of its infrastructure or its academic facilities or of its faculty or standard of instruction or academic or research performance, which the Higher Educational Institution, or person authorized to issue such advertisement on behalf of the Higher Educational Institution knows to be false or not based on facts or to be misleading	YES YES

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8.2 Whether Higher Educational Institution provided the details of all International learners enrolled immediately after the beginning of the academic session to the Ministry of External Affairs, Ministry of Education and University Grants Commission: Yes/No

If No, reason thereof:

YES

Part-IX: Grievance Redressal Mechanism

9.1 Compliance status of 'Grievance Redressal Mechanism' –As per Annexure-X of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the mechanism put into place along with brief details of grievances received and actions taken thereof. Also mention that how the learners have been made aware about this mechanism.

Grievance received from the learner Kaviya.R from MBA, July 2025 batch and actions taken thereof is explained. Student raised a grievance related to her login issues in LMS. The Root Cause was identified as the browser issues in the student side. It is corrected by asking the student to update the browser through a reply mail. Navitha Varsheni.N.V from MBA, July 2025 batch, raised a grievance regarding her loan transfer to the institution. The Root Cause was identified and a loan tracker is implemented in the fee payment part of the LMS. Rekha.P from July 2025 batch of MBA-HHM raised concern towards Re-Schedule exam due to NEET. Exam re scheduled after consulting controller of examination. An Invalid Username & Password –alert on the LMS Screen created issues for Parameshwari.R from MBA of July 2025 Batch. It is corrected by updating the password policy.

Upload-Corrective Action Report

9.2 Details of Grievance received

Numbers of Grievance Received	Numbers of Grievance Resolved
4	4

9.3 Complaint Handling Mechanism

HEI shall mention the mechanism adopted for the Complaint Handling

Mechanism as per Regulations. Also, mention details of Nodal Officers.

1. Grievance Box in the website:

- Students can log-in to the online website: www.onlineprograms.drmgrdu.ac.in and click on the Grievance Box tab. A link will open in which they can register the complaint against the specific heading.
- An "Online Grievance Registration Number" will be generated.
- The complaint will be acknowledged by the Nodal Officer within the next 2 days.


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- The complaint will be closed within 15 working days.
- If the complaint cannot be resolved within 15 working days, the Nodal Officer will provide an interim response to the student within 15 working days.
- The Nodal Officer will also update the student on the progress of the complaint every 15 working days until it is resolved.

2. Registering the Grievance through E Mail:

- Students can also directly send their complaints to the following Mail ID: solutions.odl@drmgrdu.ac.in.
- An "Online Grievance Registration Number" will be generated.
- The complaint will be acknowledged by the Nodal Officer within the next 2 days.
- The complaint will be closed within 15 working days.
- If the complaint cannot be resolved within 15 working days, the Nodal Officer will provide an interim response to the student within 15 working days.
- The Nodal Officer will also update the student on the progress of the complaint every 15 working days until it is resolved.
- **Confidentiality:** The University will maintain the confidentiality of the complainant as far as possible.
- **Withdrawal of Complaint:** At any time the student, without any prejudice, will be allowed to withdraw the complaint.
- **Escalation Mechanism:** In case there is no communication received by the complainant or no action taken on the complaint within 15 days, the complainant has the right to escalate it directly to the Additional Registrar – Planning & Development.

9.4 Details of Complaints received from UGC (DEB)

Numbers of Complaint Received	Numbers of Complaint Resolved	Whether Complaint was resolved within stipulated time i.e. 60 days? (yes/No)
NIL	NIL	NIL


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Part-X: Innovative and Best Practices**10.1 Innovations introduced during academic year**

A Loan Tracker is introduced in the LMS under the fee payment option

10.2 Best Practices of the HEI

As a Best Practice, Meet Your Batch mates 4.0 is organized on 20.6.2026 bringing together more than 300 learners. Renowned chief guests delivered key note address. Mr.Jothiraj, a renowned engineer and entrepreneurship educator, encouraged the learners to take up the challenge. A leadership session was also conducted. A report on the 5 Year excellence of online education was also released.

10.3 Details of Job Fairs conducted by the HEI

Job Fairs are conducted often by the HEI in which a total number of 1438 students registered after the spot selection of 562 students,480 was shortlisted for the second round

10.4 Success Stories of students of Online mode of the HEI

I am pleased to share my feedback after completing the online MBA in Operations Management at Dr. M.G.R. Online. The programme was intellectually stimulating and professionally enriching, with a well-designed curriculum that effectively integrated contemporary operational strategies with practical business applications through a structured and user-friendly online platform. The faculty demonstrated exceptional expertise, clarity, and academic rigour, significantly strengthening my understanding of operations, supply chain management, quality control, and strategic planning. I sincerely appreciate the continuous support provided by the University management, faculty members, and staff, with special thanks to Mr. Prasanna for his timely guidance and consistent support. Completing this MBA has enhanced my analytical abilities, broadened my managerial perspective, and I would highly recommend this institute to aspiring MBA students seeking a transformative learning experience.

Chittaranjan Jena

Chief Engineer, Atmosphere Core Pvt. Ltd.; Kolkata

I completed my MBA in Hospital & Health Care Management at Dr. M.G.R. Online, and it was a highly valuable learning experience. The classes were well organised, the faculty explained each concept with clarity, and the study materials were simple and easy to follow. The institute maintained a high standard of teaching and provided strong academic support throughout the programme. This course helped me gain confidence and practical knowledge to advance my career in the healthcare sector. I am grateful to the institute and the faculty team for their continuous guidance and support.

Dhibilan

Registered Nurse, Hanover BNT, Dubai

I am proud to be a part of the July 2023 MBA (Operations Management) batch at Dr. M.G.R. University Online. This programme has been one of the most valuable experiences of my academic journey. The curriculum is well-structured, industry-relevant, and designed to provide working professionals with strong practical knowledge in operations management, supply chain, and process improvement. The faculty members were supportive, highly knowledgeable, and consistently available for guidance. The online learning platform was smooth, flexible, and easy to access, making it convenient to balance work and studies. Assignments, case studies, and interactive sessions helped me develop real-world skills that I can directly apply in my career. I am truly grateful to Dr. M.G.R. University Online for delivering a high-quality learning experience that has strengthened my confidence and enhanced my professional capabilities. I would highly recommend this university to anyone seeking a reliable and enriching online MBA programme.

MD Azhar Uddin

Head of Raw Materials, Al Nafie Groups of Company, Saudi Arabia

Pursuing my MBA at Dr. M.G.R. Online has been a truly transformative experience. The programme offered an effective blend of academic excellence, practical learning, and real-world application, enabling me to develop strong managerial,


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analytical, and leadership skills. The faculty members were highly supportive, knowledgeable, and deeply committed to student development, fostering an environment that encouraged critical thinking and innovation. The structured curriculum, case-based discussions, and project-oriented learning helped me understand complex business challenges with clarity and confidence. Overall, my MBA journey at Dr. M.G.R. Online has strengthened my professional outlook, broadened my perspectives, and prepared me to excel in diverse organisational roles.

Pouse Poulose

Associate Professor, Netra Chikitsa Ayurveda College, Amreli

The online MBA programme at **Dr. M.G.R. Online** offers excellent flexibility, making it easy to balance my studies with my schedule. The video lectures and learning materials available through the LMS are highly useful, allowing me to access them at my convenience. The availability of library resources and academic articles has been invaluable for research and reference. Through this programme, I have gained strong practical knowledge and a deeper understanding of leadership. It has significantly enhanced my leadership skills and professional confidence. I sincerely thank the team at **Dr. M.G.R. Online** for delivering such a well-structured and supportive online programme.

Deepalakshmi P.

Nurse, IBN SINA College and Hospital, Kingdom of Saudi Arabia

My experience with **Dr. M.G.R. Online** has been truly enjoyable and far more engaging than I ever expected online learning to be. The flexibility allows me to attend classes comfortably, take notes at my own pace, and remain fully involved—without the stress of travel, traffic, or rushing to be on time. The faculty members are excellent, explaining concepts with great clarity and patience, and their supportive and approachable teaching style makes learning easy and effective. The LMS platform is user-friendly and works smoothly even on a mobile phone, with all lectures, assignments, and study materials well organized for a stress-free learning experience. This programme has helped me grow both


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personally and professionally, boosting my confidence, knowledge, and overall outlook. I am genuinely happy to be part of the **Dr. M.G.R. Online** learning community, and online learning has become one of my favourite daily activities.

Muthukrishnan J

MBA (Operations Management), July 2024 Batch

Pursuing my MBA (HR) online at **Dr. M.G.R. Online** has been a truly transformative experience. The weekend (Saturday–Sunday) full-day classes were well structured, enabling me to balance my professional commitments while gaining strong knowledge in Human Resources. The faculty members were supportive, experienced, and explained each subject clearly using practical, real-world examples. This programme strengthened my confidence, enhanced my HR skill set, and prepared me to handle real-time corporate challenges effectively. I am sincerely grateful for this enriching learning journey.

Fahamitha Banu

Project Coordinator, Winner Holistic Consultant L.L.C, Abu Dhabi, UAE

My time at **Dr. M.G.R. Online** has been one of the most important phases of my life. When I first joined the online classes, I was nervous and unsure, but the friendly environment and supportive faculty quickly made me feel comfortable. The classes are well-organized, and the teachers always encourage us to think beyond textbooks. Most importantly, I have made wonderful friends and created memories that I will always cherish. My online learning experience not only shaped my knowledge but also helped me become more confident and responsible. I am truly grateful to be a student of this institution.

Avinash U

Staff Nurse, Apollo, Chennai


20/7/24
DIRECTOR-CIQA
CENTRE FOR ONLINE PROGRAMS
Dr. M.G.R.
EDUCATIONAL AND RESEARCH INSTITUTE
Maduravoyal, Chennai-600 095.


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(Deemed to be University)
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Maduravoyal, Chennai-600 095

10.5 Initiatives taken toward conversion of e-LM in to Regional Languages

The Departments were asked to convert the e-LM in to Regional Languages as per the request of the students.

10.6 Number of students placed through Campus Placements

The Learners were working professionals, so they learn to enhance their knowledge and promotion to higher designation.

10.7 Details of Alumni Cell and its activity

The MGR Alumni Association aims to achieve the objective of the association by fostering and promoting close relations among the alumni themselves by organizing the reunion camp and alumni lecture series for the present learners to create opportunity of interaction between them. Dr. M.G.R. Online Programmes, successfully organized an Alumni Interaction Series on "Rise of Robotics in Plastic Surgery" featuring Dr. Bhavana Gupta, Practitioner, AIIMS, as the distinguished resource person. As part of the Alumni Talk on Public Health Policy, a session on "Ethics of AI in Healthcare" was organized and delivered by Dr. Sheeja Rajan

10.8 Any other Information

Our Faculty members participated in both national and International Expos for counselling the online learners before admission. Also through Social media such as Instagram, facebook, ,Twitter ,linkedin, the HEI try to expand the global footprint for the online program.


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DECLARATION

I hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. In case information provided is found to be contrary to the fact, it will result in cancellation of recognition to offer ODL programmes, along with initiation of action as per provision of the UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments.

Signature of the Director:

Name: Dr. P. Udhaya

Seal:

Date: 20/7/26

DIRECTOR-CIQA
CENTRE FOR ONLINE PROGRAMS
Dr. M.G.R.
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Maduravoyal, Chennai-600 095.

Signature of the Registrar:

Name: Dr. C.B. PALANIVELU

Seal:

Date: 20/7/26



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Note: Kindly take the print out of dully filled CIQA report and submit it to UGC DEB office (after getting it approved by Statutory Authorities of the HEI) and upload the same on HEI's website also. Please refer provisions regarding CIQA mentioned in UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments